

## Coachella Valley Sober Living Alliance Inspection Check List

### Health Review

1. Any signs of roach or other pest infestation problems?
2. Kitchen and appliances clean and well maintained? At least 1 refrigerator for every 6 residents.
3. Refrigerators' temperature reads 36 to 44 degrees and freezers at approximately 0 degrees.
4. Is adequate and clean food storage space provided?
5. Are any piles of newspapers, clothes or other stored materials creating a fire or safety hazard?
6. Are bathrooms clean and orderly? Do six (6) or fewer residents share a bathroom?
7. Are the furniture and furnishings clean and of reasonable quality?
8. Do all sleeping rooms provide all residents with adequate space?
9. Every place in the home must be clean, well maintained, and free of pest infestation.

### Safety Review

1. Are there smoke detectors in every sleeping room, hallway and outside of kitchen?
2. Is there a fire extinguisher 6 to 8 feet from stove and 4 to 6 feet from the floor?
3. Are carbon monoxide detectors installed in appropriate places (if you have gas appliances or heat)?
4. Are there at least two properly identified exits in case of emergencies?
5. Is the property address on the front of the house clearly visible from the street?
6. Are the home address, emergency and utility phone numbers posted near the telephone?
7. Is smoking prohibited in areas that could be considered a fire hazard or a problem for neighbors?
8. Do smoking areas have approved safety disposal containers for smoking materials?
9. Are there any electric outlets or extension cords that could be considered a fire hazard?
10. Are water heaters strapped and is there a key wrench to shut off gas at the meter? (recommendation only)
11. Do the home and any other permanent structures meet local building and safety codes? (Indicate management verification or visual appearance as observed by inspector.)
12. Are the house and grounds well-kept and consistent with the quality of the neighborhood?

### Management and Document Review

1. Is there a clear process for drug testing. Are guests being tested at least every 10 days? Recording and documentation of drug testing for each guest will be required.
2. Is there a clear and concise description of the operation of the home?
3. Are there clear acceptance criteria for all applicants?
4. Is there a Personal Data Information Sheet for each applicant and resident?
5. Is there a resident, lodging or household member agreement?
6. Do the resident rules cover key issues? Are the rules clear and easy to understand?
7. Do the residents have a significant role in the functioning of the home?
8. Is the Signed code of ethics/Coalition grievance policy with contact information posted in a location where residents can see and read it?
9. Does the home have General Liability coverage of at least \$500,000?

Inspector Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_